

**CITY OF ADA  
REGULAR MEETING  
JUNE 5, 2023**

**The Ada City Council met in a regular meeting, Monday, June 5, 2023 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, June 2, 2023 at 09:34 a.m., and posting on the City of Ada web site Friday, June 2, 2023.**

**Council Members Present:** Don Griffith, Karen Hudson,  
Randy McFarlin, Yoli Vazquez

**Council Members Absent:** John Hargrave

The meeting of the Ada City Council was called to order by Mayor Randy McFarlin.

Mayor McFarlin led the audience in the Pledge of Allegiance.

Mayor McFarlin called for a moment of silence.

**Discussion of and action on Consent Agenda**

- 1. Consideration of the Minutes (May 8, 2023, 5:45 pm meeting and May 15, 2023, 5:45 pm meeting).**
- 2. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
- 3. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
- 4. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
- 5. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
- 6. Consideration of receipt of committee/board recommendations and reports: None.**
- 7. Written reports from departments.**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Hudson** to approve the Consent Agenda as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

### **Discussion of and action on items removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

### **Discussion of and action on a resolution to establish an Ada Community Development Advisory Committee**

City Manager Holcomb presented the proposed resolution, authorizing the development of an Ada Community Development Advisory Committee. The City Manager explained this was recommended by Freese and Nichols to appoint a committee of diverse stakeholders who would be participants in the Housing Assessment and Neighborhood Plans initiative.

Council Member Vazquez suggested adding an additional member to the Committee from the Council, appointed by the Mayor. The Council discussed the additional committee member and the number of Committee Members and was changed to thirteen members.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to adopt **Resolution No. 23-16A, a resolution to establish an Ada Community Development Advisory Committee**. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

### **Discussion of and action on appointment(s) to the Ada Community Development Advisory Committee**

Mayor McFarlin read the list of Committee members:

1. City of Ada Mayor or Council Designee
2. City Council Member or Council Designee
3. Ada Planning and Zoning Commission Chairman
4. Ada Jobs Foundation President
5. Pontotoc County Government (County Commissioner)
6. Chickasaw Nation designee
7. East Central University designee
8. Housing Developer/Contractor
9. Real Estate Agents (2)
10. Non-Profit Representative
11. Ada Housing Authority Designee
12. City of Ada City Manager or staff designee

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve the appointments as read by Mayor McFarlin, with the addition of Council Member Yoli Vazquez or Council designee to the Ada Community Development Advisory Committee. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from I-2, Light Industrial District, to C-2, General Commercial District, and declaring an emergency for the following described property:**

**A tract of land located in the E/2 of the NE ¼ of Section 28, Township 4 North, Range 6 East, I.B.M., Pontotoc County, Oklahoma, and legally described as follows:**

**A tract of land described as beginning at a point 942.82 feet south 00 Deg 53' 41" east and 397.59 feet south 89 deg. 34' 14" west of the NE/Corner of the SE ¼ of the NE ¼ (and being the 1/16 Corner of the NE ¼) of Section 28, Township 4 North, Range 6 East, I.M., Pontotoc County, Oklahoma and being on the North Right-of-Way of J.A. Richardson Loop, thence south 89 Deg. 34' 14" west along said Right-of-Way a distance of 220.00 feet to a point; thence north 00 deg. 53' 50" west a distance of 460.10 feet to a point, thence north 89 deg. 34' 14" east a distance of 220 feet to a point; thence south 00 deg. 53' 50" east a distance of 460.13 feet to the point of the beginning, (2.32 acres more or less).**

**This property is located at 500 NE J.A. Richardson Loop.**

**(If passed, must consider Emergency Clause.)**

City Manager Holcomb reported the Ordinance for re-zoning of 500 NE J. A. Richardson Loop, had been presented to Council Members on May 1, 2023 and tabled until June 5, 2023. The City Manager advised this is a review and approval of request for rezoning from I-2 Light Industrial to C-2 General Commercial, Planned Unit Development for an auto dealership.

Mr. Holcomb explained the Oklahoma Aeronautics Commission has reviewed the proposed parking area of the auto dealership and determined the proposed development is an inappropriate use under the Runway Protection Zone and has denied the application. The Ada Airport Commission has reviewed the proposed encroachment in the Runway Protection Zone and does not support further encroachment into the Runway Protection Zone.

Mr. Trae Gray, Attorney for Mr. Cliff Underwood, addressed the Council, discussed his plans for an auto dealership for this property. Mr. Gray explained his client is wanting to do what Ada Nissan has done, but his Client was informed by the City he would need a rezoning approved for this

property at 500 NE J. A. Richardson Loop before the City would consider issuing a building permit.

Community Development Director, Ms. Stacy Bungard, provided information as why rezoning of the property is needed.

Airport Manager Chris Somers discussed possible problems with FAA Grant assurances and the impact to Airport funding for the Ada Municipal Airport.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to continue Agenda Item Eight until the July 17, 2023 City Council Meeting. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on a resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2023-2024**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Hudson** to adopt **Resolution No. 23-17A, a resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2023-2024**. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to adopt **Resolution No. 23-18A, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma**. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to adopt **Resolution No. 23-19A, a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma.** Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

**Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2022-2023 for the City of Ada and Ada Public Works Authority**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Engagement Letter with Crawford and Associates, P. C., to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2022-2023 for the City of Ada and Ada Public Works Authority. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

**Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2023 financial statements**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Hudson** to approve Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2023 financial statements. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

**Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez  
NAY: None  
Motion Carried 4-0.

**Discussion of and action on Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E911) to their customers in Pontotoc County**

Motion was made by **Council Member Hudson**, seconded by **Council Member Griffith** to approve Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E911) to their customers in Pontotoc County. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on Professional Services Contract with Retail Attractions, LLC**

Motion was made by **Council Member Hudson**, seconded by **Mayor McFarlin** to approve Professional Services Contract with Retail Attractions, LLC. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin

NAY: Vazquez

Motion Carried 3-1.

**Discussion of and action on Agreement with Capital Plus, LLC (formerly The Capital Group) for consulting services**

Motion was made by **Council Member Hudson**, seconded by **Council Member Griffith** to approve Agreement with Capital Plus, LLC, formerly The Capital Group, for consulting services. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to approve contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on approval of Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Hudson** to approve Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

**Discussion of and action on Contract for Services with Ada Main Street**

Council Member Vazquez recused herself from the Council Chamber for the consideration of Contract with Ada Main Street.

Motion was made by **Council Member Hudson**, seconded by **Council Member Griffith** to approve contract for Services with Ada Main Street in the amount of \$80,000. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin

NAY: None

ABSTAIN: Vazquez

Motion Carried 3-1.

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Mayor McFarlin stated he would be recusing himself for the next agenda item, as he serves on this Board, but due to the absence of Vice Mayor Hargrave, the Council Members would need to elect one of them to service as Vice Mayor.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to nominate Council Member Hudson to act as Vice Mayor for Agenda Item # 22.

**Discussion of and action on Contract for Services with Addiction & Behavioral Health Center, Inc.**

Mayor McFarlin recused himself and left the Council Chamber.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to approve Contract for Services with Addiction & Behavioral Health Center, Inc., in the amount of \$3,300.00. Acting Vice Mayor Hudson called for a vote taken with the following result:

AYE: Griffith, Hudson, Vazquez

NAY: None

ABSTAIN: McFarlin

Motion Carried 3-1.

Mayor McFarlin returned to the Council Chambers and read the following contracts and their subsidy amounts:

**Discussion of and action on Contract for Services with Family Crisis Center - \$3,600.00/year**

**Discussion of and action on Agreement with Kiwanis Club of Greater Ada - \$1,700.00/year**

**Discussion of and action on Contract and Agreement with McCall's Chapel School, Inc. - \$21,400.00/year**

**Discussion of and action on Agreement with Pontotoc Animal Welfare Society, Inc. (PAWS) - \$52,950.00 / year**

**Discussion of and action on Contract for Services with Pontotoc County Junior Livestock Show Committee - \$400.00 / year**

**Discussion of and action on Contract for Services with Pontotoc County Public Transit Authority, d/b/a Call-A-Ride Public Transit - \$35,400.00 / year**

**Discussion of and action on Contract for Services with Unity Point Counseling and Resource Center, Inc. (formerly Ada Area Youth Shelter, Inc.) - \$10,000.00 / year**

**Discussion of and action on Independent Contractor Agreement with Terry Swopes - \$1,500.00 / year**

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Agenda Items 23 – 30, as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.



### **Reports by City Manager and/or City Staff**

Public Information Officer Lisa Bratcher updated Council on current activities happening in our City.

Assistant City Manager Angie Stout reported a Special Called Meeting would be held on Tuesday, June 20<sup>th</sup>, and it would be a Workshop, with Freeze & Nichols, Ada Municipal Planning Commission, and the Ada Community Development Advisory Committee attending the Special Called Meeting of the Ada City Council.

### **Persons to be heard on any matter not on the agenda**

There were no persons to be heard on any matter not on the agenda.

### **Adjournment**

There being no further business to come before the Ada City Council, Mayor McFarlin adjourned the meeting and requested members convene as the governing body of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Randy McFarlin, Mayor