

**CITY OF ADA
REGULAR MEETING
MAY 7, 2018**

The Ada City Council met in regular session, Monday, May 7, 2018 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, May 4, 2018 at 10:45 a.m.

Council Members Present: Tre' Landrum, Ben McFarlane, Randy McFarlin,
Bryan Morris, Guy Sewell

Council Members Absent: None

Mayor Landrum called the meeting to order at 5:45 p.m.

Mayor Landrum led the audience in the Pledge of Allegiance.

Mayor Landrum called for a moment of silence for personal prayer or introspection.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (April 16, 2018 meeting).**
- 2. Consideration of transfer of appropriations within the Special Revenue Fund: Sales Tax–Infrastructure budget.**
- 3. Consideration of supplemental appropriation to the Special Revenue Funds Library Memorial Fund budget.**
- 4. Consideration of supplemental appropriation to the General Fund Library budget.**
- 5. Consideration of supplemental appropriation to the Special Revenue Funds Park/Tree Donations budget.**
- 6. Consideration of supplemental appropriation to the General Fund Park budget.**
- 7. Consideration of receipt of committee/board recommendations and reports:**
 - Ada Metropolitan Area Planning & Zoning Commission Minutes, April 19, 2018**
 - Ada Zoning Board of Adjustment Minutes, March 8, 2018**
- 8. Written reports from departments.**

Motion was made by **Councilman Sewell** seconded by **Councilman McFarlin** to approve the Consent Agenda as presented. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Public hearing on proposed budget for Fiscal Year 2018-2019

City Manager Cody Holcomb presented the proposed Budget for Fiscal Year 2018-19.

Mayor Landrum called for questions from the Council and the audience pertaining to the proposed Budget for Fiscal Year 2018-19. There were no questions presented, Mayor Landrum closed the Public Hearing.

Discussion of and action on approval for Ada Homeless Services, Inc. to apply for the 2018 Emergency Solutions Grant, and authorization for Mayor to execute all necessary documents

City Manager Holcomb advised Ada Homeless Services, Inc. was requesting the City's approval of their Emergency Solution grant application with the Department of Housing and Urban Development, a grant requirement to receive the City's approval of their application.

The City Manager advised the agency had received this grant for the last twelve years and was the main source of funding.

Motion was made by **Councilman McFarlin**, seconded by **Councilman McFarlane** to approve for Ada Homeless Services, Inc. to apply for the 2018 Emergency Solutions Grant, and authorization for Mayor to execute all necessary documents. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from A-2, Suburban District, to I-2, Light Industrial District, and declaring an emergency for the following described property:

A tract of land in the SE/4 of SE/4 of NW/4 of Section 16, Township 4 North, Range 6 East, more particularly described as follows: Beginning at a point on the east line of said NW/4, being N 00°39'23" W a distance of 373.35 feet from the southeast corner of said NW/4; thence S 89°20'37" W a distance of 50 feet; thence S 85°06'27" W a distance of 135.38 feet; thence S 77°52'50" W a distance of 168.53 feet; thence N 24°54'35" W a distance of 364.72 feet;

thence N 89°36'59" E a distance of 500.00 feet to a point on the east line of said NW/4; thence S 00°39'23" E a distance of 286.65 feet to the point of beginning, containing 2.998 acres, more or less.

This property is also known as 3911 North Broadway.

(If passed, must consider Emergency Clause.)

The proposed ordinance presented by the City Manager, is a request of Eric Dyer to rezone the property at 3911 N. Broadway, a portion of 2.998 acres that is zoned A-2, Suburban District, with the remainder of the parcel already zoned I-2. The City Manager stated Mr. Dyer would be using the existing structure on the land as a cabinet shop.

Motion was made by **Councilman Morris**, seconded by **Councilman Sewell** to enact **Ordinance No. 18-05, ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from A-2, Suburban District, to I-2, Light Industrial District, and declaring an emergency.** Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Motion was made by **Councilman Morris**, seconded by **Councilman Sewell** to invoke the emergency clause. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on authorization for Code Enforcement Officer or Assistant Code Enforcement Officer to execute and enter into City of Ada Mowing and Removal of Nuisances Contract with independent contractors

City Manager Holcomb explained this contract would authorize city staff to negotiate a contract with local contractors to perform mowing, securing of structures, and the removal of health nuisances as requested by the City.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to authorize the Code Enforcement Officer or Assistant Code Enforcement Officer to execute and enter into City of Ada Mowing and Removal of Nuisances Contract with independent contractors. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Councilman Sewell**, seconded by **Councilman McFarlin** to approve **Resolution No. 18-05A, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma**. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2017-2018 for the City of Ada

Motion was made by **Councilman McFarlin**, seconded by **Councilman McFarlane** to approve Engagement of Letter with Crawford and Associates, P. C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2017-2018 for the City of Ada. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on a resolution establishing a Joint Call-A-Ride Committee; providing for appointment and compensation; and providing for meetings, election of officers, and duties

City Manager Holcomb explained this resolution would establish a committee composed of various agency representatives, along with County and City representatives, to address Call-A-Ride services and issues within the City of Ada and Pontotoc County.

Motion was made by **Councilman McFarlin**, seconded by **Councilman Sewell** to approve **Resolution No. 18-06A, a resolution establishing a Joint Call-A-Ride Committee; providing for appointment and compensation; and providing for meetings, election of officers, and duties**. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on lease/purchase loan quotes for Deputy Fire Chief/Fire Marshal vehicle and authorization for Mayor to execute all necessary loan documents

Motion was made by **Councilman Sewell**, seconded by **Councilman McFarlane** to approve the lease/purchase loan quote for the Deputy Fire Chief/Fire Marshal vehicle, from First United Bank, as the lowest responsible bid/interest rate for the City of Ada, and authorize the Mayor to execute all necessary loan documents. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on Amended Professional Services Agreement with Redland Childers Architects for architectural services associated with the rehabilitation of City Hall

City Manager Holcomb advised this is a revision to the agreement with Redland Childers that was approved by the Council in August 2017 for the repurposing of the previous Police Department wing of City Hall, in addition to new finishes through the existing building. Mr. Holcomb explained they are expanding the scope of their services to include design of a new HVAC system throughout the entire building with new membrane roofing, completely renovating the public restrooms and project phasing and sequencing, with the actual construction cost for the work design to not exceed \$81,747.00.

Motion was made by **Councilman McFarlane**, seconded by **Councilman McFarlin** to approve Amended Professional Services Agreement with Redland Childers Architects for architectural services associated with the rehabilitation of City Hall. Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Reports by City Manager

GIS Coordinator, Mark Masoner, presented an update on the Household Hazardous Waste Day Event that was held on Saturday, May 5th.

Public Information Director, Lisa Bratcher, invited the Council to “Coffee with a Cop” to be held on Tuesday, May 8, 2018 at “The Wells Coffee Shop”, 806 “A” E. Main Street.

Ms. Bratcher also spoke about the “Armed Forces Day Parade” sponsored by the American Legion to be held on Saturday, May 19th at 11:00 a.m. Also, planned on Monday, May 28, 2018 at 9:00 a.m., a “Memorial Tribute” to be held at Rosedale Cemetery.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada City Council, Mayor Landrum adjourned the meeting and requested members reconvene as the governing board of the Ada City Council.

Attest: Sally Pool, City Clerk

Tre' Landrum, Mayor