

CITY OF ADA REGULAR MEETING

Date: **August 18th, 2025 5:45 p.m.** Location: **231 S. Townsend, Ada Ok**

The Ada City Council met in the Dr. Ray L. Stout City Council Chamber.

Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on Friday, August 15th, 2025, at 11:28 a.m.

1. The meeting of the Ada City Council was called to order by Mayor Hudson
2. Roll call, declaration of a quorum being present.

Council Member- Holly Johnson	X	Vice Mayor- Yoli Vazquez	X
Council Member- Don Griffith	X	Mayor- Karen Hudson	X
Council Member- Doug Dow	X		

3. The audience was led in the Pledge of Allegiance by Mayor Hudson
4. The audience was asked to observe a moment of silence by Mayor Hudson
5. Discussion of and action on Consent Agenda.

- a. Consideration of Minutes (August 4, 2025, minutes).
- b. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.
- c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.
- d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.
- e. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.

Motion made by Council Member Johnson to approve the consent agenda. Motion seconded by Council Member Griffith. Mayor Hudson called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

6. Discussion of and action on items removed from the Consent Agenda.

No items removed from the consent agenda.

7. Discussion of and action on approval of a Federal Aviation Administration (FAA) grant for design, construction and contract administration of a partial parallel taxiway (Parallel Taxiway B) at Ada Regional Airport and authorization for City Manager to execute future documents related to said grant.

Shelly Williams, Director of Engineering, addressed the council on the FAA grant acceptance of the award. This will be the connection for the east side development at the airport. The city's portion will be about \$90,000. Council Member Vazquez inquired about the draw on the grant funds and who is responsible for this process. Shelly stated that the project is inspected by our staff, then the invoices are submitted to Shelly for approval, then sent to the purchasing office for payment. The Finance Director is responsible for requesting the drawing on the grant funds.

Motion made by council member Dow to approve a Federal Aviation Administration (FAA) grant for design, construction and contract administration of a partial parallel taxiway (Parallel Taxiway B) at Ada Regional Airport and authorization for City Manager to execute future documents related to said grant. Motion seconded by council member Griffith. Mayor Hudson called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

8. Discussion of and action on bids for construction of Parallel Taxiway B - Phase 1 and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed.

Shelly Williams, Director of Engineering, stated that the deadline for awarding this contract is September 5th.

Motion made by council member Johnson to award the bid for construction of Parallel Taxiway B - Phase 1 and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed to Tri-City Seal, LLC as the lowest responsible bid at \$2,699,717.00. The move was seconded by council member Vazquez. Mayor Hudson called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

9. Discussion of and action on approval of a Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) acceptance for design of a lighting rehabilitation project and authorization for City Manager to execute future documents related to said grant.

Shelly Williams, Director of Engineering, addressed the council on the 2nd grant opportunity from FAA for the upgrade to the lighting. This grant covers design only, and the city's portion would be about \$4,000.

Motion made by council member Dow to approve a Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) acceptance for design of a lighting rehabilitation project and authorization for City Manager to execute future documents related to said grant. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

10. Discussion of and action on bids for CDBG grant on Glenwood Park Improvements and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed.

Pam Mckinzie, Purchasing Director, addressed the council on the bid process. Five bids were sent out and 2 were rejected due to incomplete applications. The remaining 3 bids meet the requirements of the CDBG process and Craft Reynolds was within the grant budget and the lowest most responsible bid at \$274,802.

Council Member Vazquez inquired about the project specifics. Pam McKinzie stated that the project is to remove the outside sidewalk at Glenwood Park and relocate it inside the park, with new fencing and new lighting.

Motion made by Council Member Vazquez to award the bid to Craft Reynolds as the lowest most responsible bid at \$274,802.00 for the CDBG grant on Glenwood Park Improvements and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed. Motion seconded by Mayor Hudson. Mayor Hudson called for a vote. City Clerk, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

11. Reports by City Manager and/or City Staff.

Lisa Bratcher, Public Information Director, discussed the Health City certification received by the city from the TSET grant and the new initiatives for city staff on wellness policies that meet the requirements and help with future grant opportunities.

12. Persons to be heard on any matter not on the agenda.

No persons to be heard on any matter, not on the agenda.

13. Adjournment.

With no further business, the meeting of the Ada City Council as adjourned at 6:05 p.m.



Attest:


Heather Heard, City Clerk


Karen Hudson, Mayor

Yoli Vazquez Vice-Mayor

ADA PUBLIC WORKS AUTHORITY REGULAR MEETING

Date: **August 18th, 2025**

Location: **231 S. Townsend**

The Ada Public Works Authority met in the Dr. Ray L. Stout City Council Chamber, at the Ada City Hall. The Meeting of the Authority was held immediately following the adjournment of the Ada City Council. Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on Friday, August 15th, 2025, at 11:28 a.m.

1. Call to order.
2. Roll call, declaration of a quorum being present.

Trustee- Holly Johnson	X	Vice Chairman- Yoli Vazquez	X
Trustee- Don Griffith	X	Chairman- Karen Hudson	X
Trustee- Doug Dow	X		

3. Discussion of and action on Consent Agenda.
 - a. Consideration of the Minutes (August 4, 2025, minutes).
 - b. Consideration of supplemental appropriations or transfer of appropriations within the Ada Public Works Authority Fund budget.
 - c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to Ada Public Works Authority Fund budget.
 - d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.

Motion made by Trustee Vazquez to approve the consent agenda. Motion seconded by Trustee Johnson. Chairman Hudson called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

4. Discussion of and action on items removed from the Consent Agenda.

No items removed from the consent agenda.

5. Discussion of and action on approval of a Federal Aviation Administration (FAA) grant for design, construction and contract administration of a partial parallel taxiway (Parallel Taxiway B) at Ada Regional Airport and authorization for City Manager to execute future documents related to said grant.

This item is the same item as city council item #7

Motion made by Trustee Dow to approve the Federal Aviation Administration (FAA) grant for design, construction and contract administration of a partial parallel taxiway (Parallel Taxiway B) at Ada Regional Airport and authorization for City Manager to execute future documents related to said grant. Motion seconded by Trustee Vazquez. Chairman Hudson called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

6. Discussion of and action on bids for construction of Parallel Taxiway B - Phase 1 and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed.

This item is the same as the city council item #8

Motion made by Trustee Johnson to award Tri-City Seal, LLC the bid for construction of Parallel Taxiway B - Phase 1 as the lowest, best competitive bid at 2,699,717.00 and authorization for Mayor or her designee to execute all documents related to said project, including but not limited to Notice of Award, Contract, Notice to Proceed. Motion seconded by Trustee Griffith. Chairman Hudson called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

7. Discussion of and action on approval of a Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) acceptance for design of a lighting rehabilitation project and authorization for City Manager to execute future documents related to said grant.

This item is the same as item #9 on the city council agenda.

Motion made by Chairman Hudson to approve a Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) acceptance for design of a lighting rehabilitation project and authorization for City Manager to execute future documents related to said grant. Motion seconded by Trustee Dow. Chairman Hudson called for a vote. Secretary, Heather Heard called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried:	5-0
Nay:			

8. Reports by Authority Manager and/or APWA Staff.

No reports by Authority Manager and/or APWA Staff.

9. Persons to be heard on any matter not on the agenda.


No persons to be heard on any matter, not on the agenda.

10. Adjournment.

With no further business the Ada Public Works Authority adjourned at 6:09 p.m.

Attest:


Heather Heard, Secretary


Karen Hudson, Chairman
Yoli Vazquez, Vice-Chairman



