

CITY OF ADA REGULAR MEETING

Date: October 6, 2025 5:45 p.m. Location: 231 S. Townsend, Ada Ok

The Ada City Council met in the Dr. Ray L. Stout City Council Chamber.

Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada website on Friday, October 3, 2025, at 1:35 p.m.

1. The meeting of the Ada City Council was called to order by Mayor Karen Hudson
2. Roll call, declaration of a quorum being present.

Council Member- Holly Johnson	x	Vice Mayor- Yoli Vazquez	x
Council Member- Don Griffith	x	Mayor- Karen Hudson	x
Council Member- Doug Dow	x		

3. The audience was led in the Pledge of Allegiance by Mayor Karen Hudson
4. The audience was asked to observe a moment of silence by Mayor Karen Hudson

5. Discussion of and action on Consent Agenda.

- a) Consideration of the Minutes (September 15, 2025, 5:45 pm regularly scheduled meeting).

- b) Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.

- 1) Supplemental Transfer to Irving for Viva La Culture.

- 2) Supplemental Transfer to Irving for Healing Through Arts - A Veterans Initiative.

- c) Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.

- d) Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.
- e) Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.
- f) Discussion of and action on service agreement renewal with United Safety and Claims.
- g) Receipt acknowledgement of ODEQ Permit No. SL000062250182, Reeves Lift Station Improvement, Facility No. S-20626.

Motion made by Council Member Johnson to approve the Consent Agenda. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

6. Discussion of and action on items removed from the Consent Agenda.

No items removed from the Consent Agenda.

7. Presentations.

a. Presentation and updates by Carol Ervin, CEO of Grow Ada.

Carol Ervin, CEO of Grow Ada, provided a concise overview of the updates for the reporting period from June 2025 to September 2025. Highlights included participation in the Oshkosh Air Show in collaboration with the Oklahoma Department of Commerce, as well as efforts to engage the public through various workshops, conferences, and events.

8. Discussion of and action on Regular Agenda

- a. Discussion of and action on a Resolution proposing the annexation of certain property into the city limits of the city of Ada, Oklahoma; directing publication and mailing of notice of such proposed annexation; and directing that a public hearing be held to consider the proposed annexation.

Staci Bungard, the Community Development Director, addressed the council regarding the proposed annexation of certain properties into the city limits. The initial step will involve establishing the southern boundaries along State Highway 1, followed by the scheduling of a public hearing.

Motion made by Council Member Vazquez to approve the Resolution 25-13A proposing the annexation of certain property into the city limits of the city of Ada, Oklahoma; directing publication and mailing of notice of such proposed annexation; and directing that a public hearing be held to consider the proposed annexation. Motion seconded by Council Member Johnson. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

- b. Discussion of and Action on a Variance Request from AC Locker Rooms for property located at 1813 North Broadway for a gravel surface for a portion of driveway and all internal access drives.

Community Development Director Staci Bungard presented to the council regarding the variance request for 1813 North Broadway. The proposal involves the use of crushed granite and will be executed in several phases,

with inspections conducted by the fire department to ensure compliance with code requirements. The recommendation from the city engineer supports this initiative.

Additionally, Lee Bonner from AC Locker Rooms, located at 325 NW JA Richardson Loop, addressed the council concerning the crushed granite that will be utilized to surface a section of the driveway and access drives.

Motion made by Council Member Johnson to approve the Variance Request from AC Locker Rooms for property located at 1813 North Broadway for a gravel surface for a portion of driveway and all internal access drives. Motion seconded by Council Member Dow. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

- c. Discussion of and Action on an Ordinance Amending "Article V - Beverage Garden" of "Chapter 6 - Alcoholic Beverages" of the Code of Ordinances of the City of Ada, Oklahoma, Providing for Severability; and Declaring an Emergency.

Motion made by Council Member Johnson to approve Ordinance 25-15 Amending "Article V - Beverage Garden" of "Chapter 6 - Alcoholic Beverages" of the Code of Ordinances of the City of Ada, Oklahoma, Providing for Severability; and Declaring an Emergency. Motion seconded by Council Member Dow. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

(If passed, must consider Emergency Clause.)

Motion made by Council Member Johnson to invoke the Emergency Clause. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

d. Discussion of and action on Amendment of the City of Ada Employee Handbook.

HR Director Jana Eldred presented updates to the employee handbook to the council.

Council Member Johnson expressed appreciation for the updates and congratulated her on her diligent efforts.

Council Member Dow inquired about the timing of the last update. Mrs. Eldred clarified that the handbook had last been updated in 2003, though it had undergone numerous revisions since then.

Motion made by Council Member Johnson to approve the Amendment of the City of Ada Employee Handbook. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

- e. Discussion of and action on Guaranteed Maximum Price Amendment to Contract between MacHill Construction Management, LLC and the City of Ada, Oklahoma for the Civil Package at the Ada Sports Complex and Recreation Area Project.

Michael Barnes, 19080 CR 1590, addressed the council regarding the contract between MacHill Construction and the City of Ada, specifically concerning the Ada Sports Complex and Recreation Area Project. He offered an update on the budget for the Civil & Dirt Work Package approval.

Motion made by Council Member Dow to approve the Guaranteed Maximum Price Amendment to Contract between MacHill Construction Management, LLC and the City of Ada, Oklahoma for the Civil Package at the Ada Sports Complex and Recreation Area Project. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

- f. Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma from R-1, One-Family Residential District to R-2, Two-Family Residential District and declaring an emergency.

W/2 of Lot 2 and all of Lot 3 in Block 14 of Daggs Addition of the City of Ada, Oklahoma, according to the official recorded plat and survey thereof.

Generally located at 805 West 13th Street.

Planning and Zoning Coordinator Lexi Baker presented to the council regarding the proposed rezoning of the property located at 805 West 13th Street from R-1 (One-Family Residential District) to R-2 (Two-Family Residential District). This change will allow for the construction of a duplex in an area predominantly surrounded by single-family homes, with additional duplexes in proximity. The staff approved this proposal on September 18th. Council Member Vazquez expressed her support, stating that this development will be a great addition to the block.

Motion made by Council Member Dow to approve Ordinance 25-14 providing for the re-zoning of certain property within the City of Ada, Oklahoma from R-1, One-Family Residential District to R-2, Two-Family Residential District and declaring an emergency. W/2 of Lot 2 and all of Lot 3 in Block 14 of Daggs Addition of the City of Ada, Oklahoma, according to the official recorded plat and survey thereof. Generally located at 805 West 13th Street. Motion seconded by Council Member Johnson. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			

(If passed, must consider Emergency Clause.)

Motion made by Council Member Dow to invoke the Emergency Clause. Motion seconded by Council Member Vazquez. Mayor Hudson called for a vote. Deputy City Clerk Stephanie Nantz called roll, and the result was as follows:

Aye:	Johnson, Dow, Griffith, Vazquez, Hudson	Motion Carried	5-0
Nay:			



9. Reports by City Manager and/or City Staff.

Information Director Lisa Bratcher addressed the council regarding the "Movie in the Park" event, featuring a screening of Beetlejuice 2 at Wintersmith Park on October 17th. Additionally, Ada Recreation will host a Mummy and Son dance on October 28th. Ada's Halloween celebration is scheduled for October 30th. Alan Gratz will be giving away free books during an event at ECU on November 6th. The "Americans and the Holocaust" traveling exhibition will be on display at the Ada Public Library from December 2, 2025, to January 13, 2026. The ODOT project for State Hwy 1 is ongoing, with cones set out to narrow the road to one lane.

City Manager Tommy Eaton provided an update on the CDBG grant for the sidewalks at Glennwood Park, with plans to commence work on October 13. Finally, ECU will host Oka'Con 25 from October 21st to 22nd.

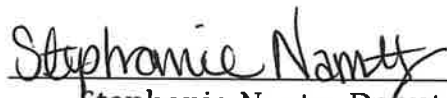
10. Persons to be heard on any matter not on the agenda.

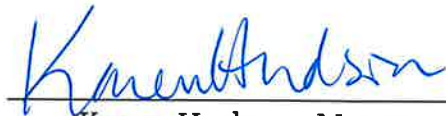
Scott Linn, Chief Advancement Officer of the ECU Foundation, addressed the council regarding the upcoming homecoming event, scheduled for October 17-18. The festivities will commence with a parade at noon, followed by a football game at 3 PM. Additionally, a 5K run will take place on the 17th.

11. Adjournment.

With no further business, the meeting of the Ada City Council adjourned at 6:34 p.m.

Attest:


Stephanie Nantz, Deputy
City Clerk


Karen Hudson, Mayor

