

**CITY OF ADA  
REGULAR MEETING  
JULY 17, 2023**

The Ada City Council met in a regular meeting, Monday, July 17, 2023 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, July 14, 2023 at 10:32 a.m., and posting on the City of Ada web site Friday, July 14, 2023.

**Council Members Present:** Don Griffith, Randy McFarlin, Yoli Vazquez

**Council Members Absent:** John Hargrave, Karen Hudson

The meeting of the Ada City Council was called to order by Mayor Randy McFarlin.

Mayor McFarlin led the audience in the Pledge of Allegiance.

Mayor McFarlin called for a moment of silence.

**Discussion of and action on Consent Agenda**

1. **Consideration of the Minutes (June 30, 2023, 10:00 a.m. meeting).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the within the Special Revenue Funds budget.**
5. **Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
6. **Consideration of contract for services and/or products for the following:**
  - a) **Agreement between the Ada Public Library and Craigs PC for E-rate services and equipment.**
  - b) **Agreement between The City of Ada and AT&T for wireless services and equipment.**
  - c) **Agreement between The City of Ada and Saltus Tech LLC for digiTicket, a service for Ada Police Department .**
  - d) **Agreement between The City of Ada and Bold Zebras LLC d/b/a PowerApps 911 for professional consulting services.**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to approve the Consent Agenda as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

#### **Discussion of and action on items removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

**Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from I-2, Light Industrial District, to C-2, General Commercial District, and declaring an emergency for the following described property:**

**A tract of land located in the E/2 of the NE ¼ of Section 28, Township 4 North, Range 6 East, I.B.M., Pontotoc County, Oklahoma, and legally described as follows:**

**A tract of land described as beginning at a point 942.82 feet south 00 Deg 53' 41" east and 397.59 feet south 89 deg. 34' 14" west of the NE/Corner of the SE ¼ of the NE ¼ (and being the 1/16 Corner of the NE ¼) of Section 28, Township 4 North, Range 6 East, I.M., Pontotoc County, Oklahoma and being on the North Right-of-Way of J.A. Richardson Loop, thence south 89 Deg. 34' 14" west along said Right-of-Way a distance of 220.00 feet to a point; thence north 00 deg. 53' 50" west a distance of 460.10 feet to a point, thence north 89 deg. 34' 14" east a distance of 220 feet to a point; thence south 00 deg. 53' 50" east a distance of 460.13 feet to the point of the beginning, (2.32 acres more or less).**

**This property is located at 500 NE J.A. Richardson Loop.**

**(If passed, must consider Emergency Clause.)**

Assistant City Manager Angie Dean reported the proposed ordinance was originally presented to Council on May 1, 2023, was continued until June 5, 2023, and continued again to July 17<sup>th</sup>. Ms. Stout reported the applicant's attorney had contacted the City, requesting to continue until the August 21, 2023 Council Meeting.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to continue until the August 21, 2023 Council Meeting the agenda item for the proposed rezoning of 500 NE J.A. Richardson Loop. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez  
NAY: None  
Motion Carried 3-0.

**Public hearing and discussion of FY-2021 CDBGCR Grant #18109 CDBG 20; Covid Response Project, Final Performance Report**

Ms. Millie Vance presented the final grant information for FY-2021 CDBGCR Grant #18109 CDBG 20; Covid Response Project, Final Report. Ms. Vance discussed how the City had spent \$639,429.83 of the grant funding, detailing how the grant was spent for nutrition, medical, and mental health assistance.

There being no further questions, Mayor McFarlin closed the Public Hearing.

**Discussion of and action on a Closeout Resolution approving and accepting 18109 CDBGCR FY-2021 Community Development Block Grant 20 Covid Response Project as complete and authorizing the Mayor to sign closeout documents**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to adopt **Resolution No. 23-20A, a Closeout Resolution approving and accepting 18109 CDBGCR FY2021 Community Development Block Grant 20 Covid Response Project as complete and authorizing the Mayor sign closeout documents**. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez  
NAY: None  
Motion Carried 3-0.

**Discussion of and action on a resolution with The Interlocal Purchasing System (TIPS), a national cooperative purchasing program**

Assistant City Manager Stout presented the proposed resolution, explaining the resolution would allow for purchasing to be made in a more timely and economical fashion. Ms. Stout reported the purchasing system allows for procurement of resources that we may not have access to otherwise.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to adopt **Resolution No. 23-21A, a resolution with The Interlocal Purchasing System (TIPS), a national cooperative purchasing program**. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez  
NAY: None  
Motion Carried 3-0.

**Discussion of and action on Professional Services Agreement with Delta Airport Consultants, Inc. for the design and bidding of the Runway 18-36 Rehabilitation Project Task Order #7**

The Assistant City Manager reported the Professional Services Agreement with Delta Airport Consultants would begin the process of rehabilitating Runway 18-36, with the project going out for bid in Spring of 2024.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to approve Professional Services Agreement with Delta Airport Consultants, Inc. for the design and bidding of Runway 18-36 Rehabilitation Project Task Order #7. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

**Discussion of and action on appointments to the Ada Housing Authority**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to appoint Lauren Renes, term ending August 2024, and reappoint Custer McFalls, term ending August, 2024, Sue Kaiser, term ending August, 2025, Kurt Sweeney, term ending August 2026, and Kevin Holland, term ending August 2026. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

**Executive Session to discuss matters pertaining to economic development because public disclosure of the matter would interfere with the development of products or services as provided in Title 25, O.S. Section 307(C)(11)]; and Executive Session for discussion of annual performance evaluation of the City Manager [as provided in Title 25, Oklahoma Statutes, Section 307(B)(1)]**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to adjourn into Executive Session to discuss matters pertaining to economic development because public disclosure of the matter would interfere with the development of products or services as provided in Title 25, O.S. Section 307(C)(11)]; and, Executive Session for discussion of annual performance evaluation of the City Manager [as provided in Title 25, Oklahoma Statutes, Section 307(B)(1)]. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

Council Members adjourned out of the Regular Session at 6:02 p.m.

A motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to adjourn out of Executive Session and convene into Regular Session at 7:39 p.m. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez  
NAY: None  
Motion Carried 3-0.

#### **Discussion of and action on Employment Agreement for City Manager**

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to approve the Employment Agreement for City Manager, Robert Cody Holcomb. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, McFarlin, Vazquez  
NAY: None  
Motion Carried 3-0.

#### **Reports by City Manager and/or City Staff**

Assistant City Manager Stout shared information on upcoming community activities the last weekend of July.

#### **Persons to be heard on any matter not on the agenda**

There were no persons to be heard on any matter not on the agenda.

#### **Adjournment**

There being no further business to come before the Ada City Council, Mayor McFarlin adjourned the meeting and called to order the meeting of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Randy McFarlin, Mayor